



2023-2024

# STUDIO HANDBOOK

---

# TABLE OF CONTENTS

---

Welcome Message .....	01
About Our Studio .....	02
Programs Offered .....	03
Important Dates .....	04
Registration Information .....	05
Attendance & Commitment .....	06
Attire Requirements .....	07
Attire Requirements Cont. ....	08
Dance Supply Stores .....	09



# WELCOME TO AIRBORNE

---

## Welcome to the 2023-2024 dance season!

We are a family owned and operated dance studio located in central Calgary, with 25 years experience specializing in dance education. We are certified leading educators you can trust to provide your child with an honest and true dance experience in a safe and healthy environment. We are dedicated to providing an atmosphere where everyone's individual talents are developed to their fullest potential.

Airborne prides itself on developing strong technical dancers; strong technique promotes safe learning that enhances your child's natural ability, highlights their strengths, and deepens their artistic awareness.

Dance not only gives our children a creative physical outlet but more importantly it teaches many valuable life lessons. Our goal is to foster confident hard-working good-natured humans who believe in themselves and the world around them.

## Facility

Our conveniently located studio is easily accessible and from all ends of the city. Our boutique style facility has 3 operational studios, bathrooms, change rooms, and waiting area.

## Faculty

Our experienced faculty of industry professionals are uniquely talented and committed to providing high-quality dance instruction to enhance the overall development of your child. They are life-long learners who continue to educate themselves through various classes, workshops, certification programs, and other learning opportunities.

**This handbook contains  
important information.**

**Please save and refer back to it  
when needed.**



# ABOUT OUR STUDIO

---



## Mission

To provide quality dance education for all ages and levels. We empower our dancers and enhance their overall development with versatility through a variety of dance styles and faculty members.

## Core Values

- Integrity
- Passion
- Community
- Excellence
- Commitment

## Vision

We believe in developing strong technical dancers; strong technique promotes safe learning that enhances your child's natural ability, highlights their strengths, and deepens their artistic awareness



# PROGRAMS OFFERED



## Recreational Program

With the option of SESSIONAL or YEARLY classes, our Recreational Program offers something for ages 3-14 who want the opportunity to dance.

Yearly recreational classes will perform in Theatre at our annual Year End Recital on Tuesday June 18, 2024 at The Bella Centre @ MRU.

## Pre-Competitive Program

**NEW!** Our Pre-Competitive Program is for dancers aged 5-14 that want to compete with less time commitment.

The program requires dancers to take 3-5 classes/week with a maximum of 6/hrs per week including competition rehearsals. Competition rehearsals may be scheduled in class or on the weekend depending on enrolment.



## Intensive Program

Our Intensive Program is designed to develop well-rounded, strong technical dancers. Dancers have the opportunity to learn from industry leaders, travel, and perform.

This program requires dancers to take ALL classes within their level, participate in exams, and in-studio workshops.



# IMPORTANT DATES

DATE	Description
June 20 & 21, 2023	Solo & Duo/Trio Competition Auditions
September 6-8, 2023	Group Competition Audition
September 9, 2023	First Day of Classes
October 5-8, 2023	CLOSED for Thanksgiving
October 31, 2023	CLOSED for Halloween
December 22, 2023 - January 4, 2024	CLOSED for Christmas Break
February 14-19, 2024	CLOSED for Family Day Long Weekend
March 29 - April 1, 2024	CLOSED for Easter
May 15-20, 2024	CLOSED for May Long Weekend
June 17, 2024	Last Day of Classes
June 18, 2024	Year End Recital



# REGISTRATION INFORMATION

## Registration

Registration is accepted on a first-come first-served basis. The number of dancers per class is limited. A minimum enrollment of 6 is required. If low enrollment occurs, the class schedule is subject to change. Final draft of the schedule will be confirmed September 5, 2023.

Dancers are placed into classes based on age, ability, and previous experience. These are broad guidelines; actual placement is decided by their instructors. We want our dancers to have a positive and successful experience, please respect the instructor's knowledge of where your child should be placed in each year of their dance training.

To secure placement, a non-refundable deposit is required. Deposit includes: Registration fee of \$40/dancer or \$60/family, plus June Monthly fee, plus GST.

## Fees

Fees for regular classes are based on 34 weeks of instruction and are divided equally over ten months. Monthly fees are billed on the first of every month. Fees are non-refundable for missed classes. Payment Policy: Payment methods accepted are Visa or Master Card. Payments 7 days past due will be charged a service fee of \$10.00 per week until payment is received. Declined Credit Card Payments are subject to a \$25.00 service charge. Late payments entail extra time and potential complications, and we ask you to contact us immediately barring unforeseen accidents (card theft, etc.)

## Withdrawals

We accept withdrawals prior to February 1, 2024. Notification must be sent in writing 30 days prior to cancellation date to [adancec@shaw.ca](mailto:adancec@shaw.ca) to stop future payments. Student withdrawals sent after February 1, 2024, will not be accepted and you will be required to pay monthly fees until May 1, 2024.



# ATTENDANCE & COMMITMENT

## Attendance

If your child will be absent from a class, please extend the courtesy of notifying us by email to [adancec@shaw.ca](mailto:adancec@shaw.ca). Please include date and class of absence along with a general reason why.

Please do your best to avoid being late to class as it disrupts the flow of class. Students are expected to arrive at least five-ten (5-10) minutes prior to the start time of class and are to be picked up promptly upon completion of class.

## Commitment

It is important students attend their classes on a regular and consistent basis to ensure individual progress, development and confidence. Instructors and classmates rely on everyone being present and participating fully in class.

If a student misses classes, the fees are non-refundable. If an instructor is unavailable, a substitute will be brought in or the instructor will arrange for a make-up class on a future date.





# ATTIRE REQUIREMENTS

It is important that students come to class dressed in the proper dance attire, where bodylines are clearly visible to the instructors. This is necessary for safe and proper instruction. Students must have hair tied back and off their face for all classes.

Ballet students must have hair in a neatly secured bun, **absolutely no exceptions.**

\*\*If students have more than one class a night please ensure hair is properly secured before the first class and if classes are back to back, students should layering up or down for the next class so no time is wasted.

Level	Attire Requirements
<b>Budding Dancers</b>	Any colored bodysuit with attached skirt. Pink ballet tights and pink ballet slippers with elastics. Boys: black shorts, fitted black or white t-shirt, black socks and black ballet slippers.
<b>Primary &amp; Pre-Junior Ballet, Jazz &amp; Tap</b>	Any coloured bodysuit, pink tights, pink ballet slippers with elastics (ballet), black slip on jazz shoes (jazz), black tap shoes (preferably no laces - Velcro, clip or slip on).
<b>Junior, Junior 3, Pre-Inter 2 Ballet</b> (Grade 1-5)	Any coloured bodysuit, pink ballet tights, pink split soled leather ballet slippers with elastics. <b>Exam requirements:</b> Navy microfiber Mondor bodysuit with thin straps, pink tights, pink canvas split soled slippers (shoes should match tight color). Black character shoes and skirts - will be organized by teacher. Canvas slippers will be used for competition as well as exams*
<b>Inter, Pre-Adv, Adv 2 Ballet</b> (Vocational)	Class requirements: Any coloured bodysuit, pink ballet tights. Shoes: pink canvas split soled ballet slippers and Pointe shoes(to be approved by instructor prior to sewing ribbons) with elastics and ribbons. <b>Exam Requirements:</b> Black Ainsley Bodysuit with built-in bra, thin straps with seams and pinch in front. Clean/new canvas split soled ballet slippers & pointe shoes with elastics and ribbons.

# ATTIRE REQUIREMENTS CONT.

Class/Level	Attire Requirements
<b>Boys Ballet</b>	<p>Black shorts (knees must be visible) or tights, fitted black or white t-shirt, black socks, black ballet slippers.</p> <p><b>Exam Requirements:</b></p> <ul style="list-style-type: none"> <li>• Gr 1 to 5: Navy shorts, fitted white t-shirt, white socks &amp; white leather ballet shoes.</li> <li>• Inter Found to Advanced 2: Black male tights, black socks, black leather shoes, fitted white t-shirt</li> </ul>
<b>Junior to Adv 2</b> Jazz, Tap, Lyrical, Theatre, Open, Barre	<p>Any coloured bodysuit, black or pink tights or fitted tank top and shorts or leggings. Black jazz shoes (Junior, Junior 3 and Pre-Inter 2), Turning shoes, foot undies or dance socks (Inter, Pre-Adv, Adv 2). Tap; Black lace up Teltone tap shoes.</p>
<b>Boys</b>	<p>Any colored shorts or black leggings, fitted tank or t-shirt. Shoes same as above.</p>
<b>Hip Hop</b>	<p>Any loose clothing, t-shirts, hoodies, tanks, basketball shorts, sweatpants, joggers, leggings and Indoor non-marking runners (no outdoor shoes please).</p>
<b>Acro</b>	<p>Any fitted clothing i.e. bodysuit with shorts, tank top and shorts or leggings, bare feet - NO LOOSE clothing.</p>



# DANCE SUPPLY STORES

---

**Bodythings Dancewear**

236, 7337 Macleod Trail SW, Calgary AB T2H 0L8  
Ph. 403-278-544

**City Dancewear**

North Location: 106, 5403 Crowchild Trail NW  
Ph.403-288-3060

South Location: 16, 6624 Centre Street SE  
Ph. 403-263-4828

**Muge**

3132 26 St NE #202, Calgary, AB T1Y 6Z1  
Ph. 403-263-9500

*Taking pride in your overall appearance will contribute to greater confidence and success as a dancer.*





# THANK YOU



Phone

403-289-2811



Website

[www.airbornedancecentre.com](http://www.airbornedancecentre.com)



Email Address

[adancec@shaw.ca](mailto:adancec@shaw.ca)



Office Address

#202, 3400 14th Street NW  
Calgary, AB T2K 1H9